

## **ASSOCIATED GASTROENTEROLOGY CONSULTANTS, INC.**

530 PARK AVE EAST, STE. 207 – PRINCETON, IL 61356 – PHONE: 815-875-8666  
1310 MAPLE DRIVE – PERU, IL 61354 – PHONE: 815-223-1666  
1304 GEMINI CIRCLE, STE. 1 – OTTAWA, IL 61350 – PHONE: 815-433-9666

### **OFFICE POLICY ON NO SHOW APPOINTMENTS**

Our practice reserves the right to bill for **NO SHOW APPOINTMENTS and NO SHOW PROCEDURE APPOINTMENTS.** We respect your wishes to have your appointments in a timely manner, and we would appreciate your cooperation in order to continue providing you with the date and time that works for you.

**\*PLEASE BE SURE YOUR SCHEDULED DATE AND TIME WORKS FOR YOU\***

#### **NO SHOWS**

“No showing” disrupts the schedule and does not allow us to accommodate patients on the waiting list. Our policy regarding “**office no shows**” is to charge a **\$25.00** fee, “**procedure no shows**” is to charge **\$50.00**. If you reschedule your appointment and do not show a second time, we will not be able to make a third appointment for you. Your appointment is forfeited only in the event of another no show or last minute cancellation.

Thank you in advance for your cooperation.